

Oregon Coastal Quilters Guild

Executive Board Meeting

February 16, 2023

Meeting called to order at 10:03 by Darcy delaRosa.

Attendance: Darcy delaRosa, Pat Laub, Meralee Wilson, Penny Myers, Patti Stephens, Joy Johnson, Jane Szabo, Debbie Mosley, Ruth Hutmacher, Jean Amundson, Paulette Stenberg, Chris Benedetti, Nan Scott, Lindanne Perdue, Pam Grindell, Gail Chipman and Janet Sylvester.

Treasurer's Report: Janet Sylvester reported as of end of January \$24,141.87 in general banking account and \$22,397.75 in Money Market. Discussion on how much to leave in checking rather than in Money Market. Retreat bill will be about 18,000. After retreat is paid for, might want to take a look at moving money from general checking to money market. \$1,405.27 needs to be distributed. Some can be moved to reserves, some to capital or outreach funds. Jane has two spots that would like to have some of the money. One is to replace sheets with drapes in small gyms for quilt show. Second would be for a speaker. Nan Scott suggested \$700 to Outreach Fund. Janet forgot to transfer \$700 to outreach fund which comes out of General Fund. Which means only \$705 needs to be distributed.

Jean Amundson says the general outreach is a charitable donation.

Jean Amundson moved we accept the treasurers. Nan seconded. Motion passed.

Jean Amundson moved we give \$250 to Latimer Center and \$250 to North Lincoln Co Museum. It was also suggested Guild check and see if Coffey Creek is up and running again. The distributions should have been done in January. This is last year's donation. Janet Sylvester noted the whole amount needs to be donated. Nan seconded the motion. Leaves \$205.27 to be distributed.

Secretary needs to write a letter to Washington Federal adding Darcy delaRosa to checking account and removing Meralee Wilson from checking account.

Reimbursement Forms - Darcy recommended taking a picture of reimbursement form and sending to Janet. They also need to be good copies – needs original or something that is clear. Even if form is not signed by two parties, an email giving approval is acceptable.

Committee Reports:

Audit – Ellen Germaneri and Gail Chipman are going to do audit this year. General audit is usually done in March.

Block of the Month – Viki West is not able to be here today. Nan took March BOM to February general meeting for distribution.

Budget – Janet S. reported budget is due in September. Janet S asked for help and it is recommended she ask for help in next general meeting.

Challenge – Viki not present

Communication – Nan only one left on committee. Nan is posting on the blog at present. She has put one member in touch with Linda to take over position. Needs posts by Sunday. Penny asked if merchandise can be put online. She can post and they can contact her.

Documentation – JoAnne Sedlacek is not present. Patti Stephens is also on committee and reported next one is April 15 at the carriage house. Jean updated documentation dates on the web.

Community Quilts – Lindanne Perdue doesn't have anything to report.

Finishing School – Paulette Stenberg reported meet next week at carriage house from 10 to 4.

Fundraising – Chris Benedetti asked if Merchandising Committee would like to put one or two items on the auction.

Hospitality – Teecia Cornelius not present.

Librarian – Pam Grindell reported that MaryAnn Kemmer is also helping. Thinking about closing library. There are only 5 books that are decent. In order to sustain a library, more books are needed. Suggestion: Close the Library. Suggestion as to

what to do with the books we have. After open up to members for purchase – donation to Public Library. What to do with cart? Penni asked if merchandise can use cart and she will look at the cart. Shelves are slanted. Maybe donate to library. Siletz library is also looking for help. Nan moved that we dissolve the library. Pam G seconded. Motion passed. Nan suggested Yachats also received some books. Also Waldport and Toledo. Donate books to each library. Books can also be sold in boutique or grab bags.

Membership – Patti Stephens – Directories are done. Mailed to everyone who has paid for that. Also took to Veterans sew day. The directories will be available at the March meeting. Members can also make arrangements to pick up their directory if not able to be at general meeting. A fabric store has inquired about receiving a directory. If you want a directory, join the guild and receive a directory. Used for membership only – not for commercial use. They can't use the directory for a direct mailing list. If they want people to be aware of them, they should advertise in the membership book. Book is done, but they can advertise on the web and in the Quilt show booklet.

Merchandise – Penny Myers reported she has ordered a couple of samples and will take pre orders at April meeting. Darcy suggested Penny list merchandise on website for members to look at.

Photographer – Rose Shaw not present.

Programs– Jane Szabo reported March speaker will be in person and will be Nancy... Threads, bobbins and needles oh my. She will also be doing a workshop on Friday. Book is not needed for workshop. Documentation is same date as April workshop. Documentation should check with Workshop before setting date.

Publicity – Jean A. – No report. Jane will send information on March speaker for an article.

Quilt Show – Meeting at 1pm today (hybrid meeting). Will check into replacing sheets with drapes. How many banners were originally purchased for quilt show? Janet Webster should have into. Janet did originally design and contracted with city for hanging. City should have the banners. They did not get hung last year.

Registration will be up by March 1st if everything goes well. Darcy and Nan will meet this Friday to begin registration.

Quilter's Surprise – Debbie Mosely reported ticket sales have been slow. Last few meetings have not covered cost of items. Nan suggested work on income side and think about raising price to \$2/ticket. Last meeting only had a small amount of people present. Jan McQueen reported that she tries to never pay full price. She tries to buy nicer gifts. Chris suggested showing the next 6 months prizes in advance to show what is in the quilter's surprise. Jane S suggested taking tickets around to table walk people to purchase tickets as it is difficult for them to leave their station. Darcy suggested 4 or 5 tickets for \$2. Ruth Hutmacher suggested raising price to \$1.50, then people might buy 2 for \$3.00.

Debbie Mosley – Bridge quilts to up next at rec center

Retreat – Gail Chipman – great retreat – lots of contributions. She appreciated the help from her helpers Jan McQueen and Patty Stephens. Money – Janet S reported after payment to Oregon Garden and others, there will be about \$3,100 left. About \$1500 came in from 9 people who could not attend. Various reasons for not coming Gail would like to refund \$882 to four members who cancelled with good cause. There is \$450 which will not be refunded as it is the non-refundable deposit. If we do go back to Oregon Garden, they will send in \$1,000 deposit. Of the 9 cancellations – 3 only had paid \$50. Leaves 6 – One person said keep money and considered it a donation. One person had already received refund. Leaves 4 people. Jane S. moved we refund the 4 people. Gail moved we refund money to 4 people minus the \$50 deposit. Chris seconded the motion. Balance \$1218. (3100 minus 1,000 deposit – 882). Balance to next year retreat. The committee is checking into other places to hold retreat. Alder's Gate in Turner, two Rocks in Rockaway. Rockaway won't work as there isn't a big enough sewing room. Nan suggested they have enough power to run machines and irons. Gail ask for suggestions. Macleay in Salem was suggested by Jane S. She will send info to Gail.

Set-up General Meeting – Jane & Nan – Need someone on Program Committee. Jane is going to be gone in May and needs to have someone to set up meeting. Darcy will get a key to church. Make a plea at March meeting for program/workshop committee. Pam G. has a key & will give to Jane S. Jean said key needs to be turned in to church and then it will be checked out to next person. Not checked out to a committee, but to an individual.

Veterans Project – Jan McQueen reported they met yesterday. Had a presentation with 8 quilts. 12-14 ladies sewing. 12 tops are finished & they are waiting for quilting.

Have presented 12 quilts – 475 total presented. Waiting for quilts – 24. They can bump name to top of list if veterans is ill. Send email to Jan.

Raffle Quilt – Meralee W. – Sale of raffle quilt tickets can go on Facebook – Jane will do that. Upcoming quilt shows are Umpqua Quilt Show (April 28-30) & Mid Valley Quilt Show (April 21 & 22) in Rickreal. See if we can sale tickets there.

2024 Raffle Quilt – Call Toni Brodie about quilt she is willing to donate. She will find out and bring to next meeting.

New Business – None

Documentation on April 15th

Announcements: None

Nan moved to adjourn. Seconded by Patti.

Adjourned at 11:48pm.

Respectfully Submitted

Pat Laub, Secretary