

# Oregon Coastal Quilters Guild

## Executive Board Meeting

March 16, 2023

Members Present: Viki West, Jean Amundson, Meralee Wilson, Paulette Stenberg, Barbara Kinzel, Jane Szabo, Linda Patrick, Darcy delaRosa, Gail Chipman, Rose Shaw, Pat Laub, Chris Benedetti, Patty Stephens, Ruth Hutmacher, Lindanne Perdue, Joanne Sedlacek, Donna Harwell

Meeting called to order by Darcy delaRosa at 10:03am.

Motion to approve minutes made by Chris Benedetti and seconded by Linda Patrick. Motion approved.

Treasurer's Report – Janet Sylvester

Last month fund transfers. \$3,066.76 was the bank balance before general meeting. After the disbursements were made from the general guild meeting, the balance is \$1613.73. Janet may have to transfer money from MM to regular checking. Disbursements approved at last board meeting have not been made yet.

Old Business: Storage Unit keys. VP given responsibility to manage storage unit keys. There should be 2 keys. Jane Szabo has one and Darcy is going to check with Joy to see if she has the other.

Storage Unit Permission List – dated June 2019 – A new updated list needs to be made for permission to enter the storage unit. The list is held at the Storage unit office. Darcy will email board members the list to see if anyone needs to be taken off or added.

Name changes on bank account – After Joy signs she will confirm they have all names correctly. Darcy will double check.

Atonement keys – Two keys are given out by the church to the guild. They have to go to specific people. Jane Szabo has a key. Who has second key?? Church

thinks Nan has a key. Darcy will check with her. Jean Amundson has a key for her duties at the church as a member of the church. She can always be called. Darcy also has a member (church) key. If Nan doesn't have key, an announcement will be made at next general meeting to see who has a key.

New Business – Becky Mershon reported on the Lincoln County Fair held in Newport on June 30, 2023 to July 2, 2023. Guild activities at county fair. A vendor application sent by Becky to Darcy. In the past, the Fair gave the guild vendor space for free to showcase guild activities. A guild member needs to be in charge of the Fair responsibilities and Becky suggested Joy (VP) handles. The booth needs to be manned all day each day. Perhaps Joy can organize a schedule. The Fair booth is very important as raffle tickets and guild merchandise is sold. Also, veteran's applications for quilts are taken. Committees present at the fair booth include the On-line auction, Documentation, Veterans Project, Merchandising, and Raffle Ticket Sales.

Adding a committee – Meeting Coordinator. Programs and Workshops would like to add this to lessen up their workload. Duties would include obtaining the contract with the church for meeting and workshops. They would need to arrive early and stay late for the general guild meeting, make sure everything is set up for the meeting, setting up microphone & speaker. Also new signs for each committee table walk should be made, and arrange for extra space to be used by different committees that do not need a space each month. Basically be in charge of building stuff. Need to have 2 people on committee.

Motion –Jane Szabo Moved to have a new committee called Meeting Coordinator. Seconded by Barbara Kinzel. Motion passed.

Put out on blog and mention at the meeting for a volunteer for this position.

Darcy will put on the agenda for the April meeting. Jane will put on the blog.

#### Committee Reports:

Quilt Show – Barbara Kinzel – Drapes – we currently use large white sheets to hang the small quilts on and they are getting a bit dated. Committee would like to replace all sheets with black drapes that won't wrinkle and are machine washable. Cost: \$1,600 maximum. Might get 10% off, but not absolute. Proposal is the cost of the drapes to be paid from capital account. Discussion:

Purchase 50 black drapes. Drapes would also will available to the featured quilter.

Motion: Barbara Kinzel moved that the board approve payment of \$1600 from Capital Account for black drapes to be used at the quilt show. Second – Jean Amundson. Motion passed.

Banners will be going up July 1<sup>st</sup> on Highway 101 and Nye Beach. Confirmed with Mr. Scarborough that he has the banners. Inserts on Welcome to Newport will also go up. 6 vendors have purchased double spaces. Fee application and fee waiver are into the city – dated march 1<sup>st</sup>.

Audit – Gail Chipman – was supposed to happen yesterday but due to illness was postponed. They have records they need.

BOM – Viki West – 3<sup>rd</sup> in series of Disappearing Blocks. Received positive comments on block.

Challenge – Viki West – leaving April 15<sup>th</sup>. Pictures of finished quilt to go to Nan by May guild meeting. On display at June meeting.

Webmaster – Donna – Linda and Nan just turned it over to her. Linda Patrick is available as a backup. Make sure you send in time and not wait until the last minute.

Community Quilters – Lindanne Perdue – still looking for an assistant or co-chair committee. Co-chair would arrange the donation of quilts. They have 60 to 80 quilts to give away. Still working on Twin project for foster parents. Meralee Wilson will volunteer to help.

Documentation – Joanne Sedlacek talked to Janice Hamner yesterday. They have one lady that wants to do 20 quilts. Will spread out to 2 different time frames. May add another date. Janice is getting people scheduled. First one is Saturday April 15<sup>th</sup>.

Finishing School – Paulette Stenberg – meeting next week 10-4 at the Carriage House.

Fundraising – Chris Benedetti – Nothing new at this point. Later in the summer they are going to ask for a spot at table walk.

Hospitality – Teecia Cornelius – Not Present.

Librarian – Pam Grindell – Not Present.

Membership – Patti Stephens – Nothing new to report. 3 new members. Will send new member list to Darcy. New member info to webmaster and will get added to list.

Merchandising – Penni Myers – Not Present

Photographer – Rose Shaw – Had to leave early and go to another meeting.

Programs – 15 signed up for workshop. April speaker is Robin Riley and she will have a truck show and workshop will be April 14<sup>th</sup> & 15<sup>th</sup> which is a Friday and Saturday. No more workshop until Sept/Oct. May will be Silent Auction. Need someone to be in charge as she will not be there at the May meeting made". Will ask next month for people to sign up. June program is – My 1<sup>st</sup> Quilt.

Publicity – Jean Amundson – She has sent information to Yachats news but they haven't published. Give Jean information on any news outlets that might publish for the guild. Viki will talk to her about getting information into Yachats news as she has a contact.

Quilter's Surprise – not present – Jan McQueen or Debbie Mosley

Retreat 2024 - Gail Chipman – Gail, Viki West and Patti Stephens went to Alder's Gate in Turner and McClay in Salem to look at possible venues for the 2024 retreat. She has a couple more places they are going to visit. Also, received some information on having retreat in Spring/Fall. Winter rates are usually cheaper. They didn't feel McClay was viable. There is no difference in price between spring/fall. The Alder's Gate rates have not been established for 2024, but very close to Oregon Gardens, but includes 3 meals instead of 2. She could not tell them what price would be for 2024. May be available in March. Last 2 weeks of March may be available. They are very accommodating – and would love to have us. Viki has attended retreats at Alder's Gate and it is very good. Alder's Gates accommodated 85 members of the Eugene Guild. Power is not an issue. It is a church camp. Rooms are dormitory style. Can have one to 4 people in a room, but it is bunkbed style. Each room has its own bathroom. Sewing room and

Dining room are close by. Can bring own snacks. No restrictions. Dining is buffet style. All eat at the same time. They have RV hook-ups if anyone is interested.

Veterans – Rose Shaw reported the 470 quilts have been awarded. They had 10 sewers at the last Siletz Grange sewing day.

Raffle Ticket Sales – Meralee Wilson– The raffle quilt is at Sew it Seams – then on to Grandma’s Attic. Raffle quilt 2024 will be started on soon.

Jean suggested we look at past records and save some raffle tickets for the Quilt Show as we ran out early last year. People depend on being able to buy at the show.

Dates to remember:

General Meeting – April 13<sup>th</sup>. Tablewalk begins at 12:30 and meeting at 1pm

Executive Board Meeting – April 20<sup>th</sup> at 10am on Zoom

Quilt Show – April 20<sup>th</sup> at Newport Library and Zoom

Finishing School – April 27<sup>th</sup> at the Carriage House

Meeting adjourned at 11:30 by Darcy.