

**Oregon Coastal Quilters Guild
Executive Board Meeting
February 15, 2024**

Members Present: Tamara Craig, Patti Stephens, Pat Laub, Diane Tillotson, Jean Amundson, Darcy de la Rosa, Nancy Nash, Velma Freudenthal, Jane Szabo, Penni Meyer, Paulette Stenberg, Rose Shaw, Gail Chipman, Joy Johnson, Pamela Potter, Nan Scott, Debby Thompson, Lindanne Perdue, Janet Sylvester, Lynn Moody.

Call to Order: Meeting called to order at 10:02 am by Darcy de la Rosa.

Darcy asked for a motion to approve the January 18, 2024, minutes. Penni Myers made the motion and Nan Scott seconded. Passed unanimously.

Treasurer's Report presented by Pat Laub. Motion made for approval by Jean Amundson and seconded by Joy Johnson. Passed unanimously.

Old Business

Records Retention Policy. – Tabled to next month.

Bylaws – Change to not put the monthly treasurer's report on the website. Only place the end of the year report on the website. Need to bring that change (Article 5, Section 4c) to the general meeting for a vote. Jean, as Parliamentarian, will bring this up for a vote at the March meeting.

Website/Blog – The calendar function has been updated with meetings, workshops in a list with dates grouped by month. Changes need to be notified to Linda Patrick. (This is in Events > Calendar on the website.) Friday posts will continue by Nancy on the Blog. All committee chairs need to review their pages on the website (Raffle Quilt for 2024 needs to be added; Documentation dates are for 2023 and need to be updated). Send changes or new additions to webmasterocqg@gmail.com.

New Business

Audit – Time for an audit. Pat will get things together for handing over to the Audit team and bring all necessary items to the March general meeting.

Committee Reports

Block of the Month – Going well, except for past months blocks being brought in late and then needing to try and get those to the BOM winner of that month.

Challenge - Diane said 35 members signed up.

Community Quilts – Just preparing for the March 7th meeting in Waldport and then March 15th workday here in Newport at the church.

Documentation – Need to get the updated schedule on the website.

Finishing School – Meeting is next Thursday and should be fun.

Fundraising – Nothing currently; reaching out to other guilds to get some ideas.

Meeting Logistics – Contact Nan if you are not available to be at a general meeting, so we can arrange someone to cover your tasks. Nan is our point person for this committee. Need more control of the closet and what is put in there. Velma is going to write a note to be posted on the blog. Velma will take control of the closet at the church, so we don't extend beyond using our half of the closet we are allowed to use. ~~Add a note to add to Final Announcements, "If you brought stuff to the free table that didn't get taken, please pick up and take it with you."~~ Note: After the Board meeting, it was decided to omit this, after talking with the Grab Bag team at the Quilt Show meeting, who confirmed that they review the leftover items on the free table for use in the grab bags.

Membership – Patti stated that the directory is back with printers. One change was needed. Should have them sometime next week and ready for the March meeting.

Merchandise – Penni is going to alternate one category of merchandise item she brings to the general meeting instead of everything in smaller quantities. A list of all merchandise items and their prices will be put on the website (maybe with pictures) with a link to contact Penni if members want specific items and if they will be at the next meeting to get them.

Photographer – Rose spent time trying to get pictures to the web. She and Nan are working through the problem. Photos are great for publicity on Facebook was noted from Jane Szabo.

Programs/Workshops – Had a great Smoochie workshop. Going to Quilt Show to see if we can find people to be speakers or do workshops; will also make the trip the committee's meeting. Jane has been a great mentor. March program is two speakers from the organization who receive the Community Quilts. Next workshop is the day after the April General Meeting – Pop Star Quilt -- need more to sign up could use a note for attendees that if they are going to retreat, they could finish the workshop project there, with help from others at the retreat. As of now only six have signed up for the Workshop.

Publicity – Jean has some things planned.

Quilt Show – 1 pm today at Newport Library is committee meeting. Need a chair for the Small Quilt Auction. Opening registration the 1st of March. "Other" is being changed to "Other Techniques." Nan is doing the program book for the quilt show.

Retreat – 41 members and guest, 6 RVers. Max is 60. No free tables, no Bags. Giving gift cards. Looking for those who have connections to quilt shops or coastal vendors and willing to help get gift cards. Give Gail a call.

Veterans – Sew-In is next Wednesday with a presentation for nine, possibly 11, veterans. Little Chief is open for food or to bring lunch.

Raffle Tickets and quilt have been handed off to Marianne at conclusion of Feb. General meeting. Working on the file for the card. Tickets should be ready for sale at the March meeting.

Motion to adjourn made by Rose Shaw, Joy Johnson seconded. Meeting adjourned at 11:15A.

Respectfully submitted,

Tamara Craig, Secretary