



Oregon Coastal Quilters Guild

Executive Board Meeting

March 21, 2024

Members Present: Tamara Craig, Debbie Mosley, Diane Tillotson, Janet Sylvester, Darcy de la Rosa, Lynn Moody, Ruth Hutmacher, Rose Shaw, Velma Freudenthal, Viki West, Paulette Stenberg, Jane Szabo, Nan Scott, Pat Laub, Pamela Potter, Chris Benedetti, Lindanne Perdue, JoAnne Sedlacek, Marianne Geiger, Linda Patrick, Jean Amundson

Meeting Called to order at Darcy @ 10:03 by Darcy de la Rosa.

Darcy asks for a motion to approve the February minutes. Viki West made motion and Rose Shaw seconded. Passed with a full approval.

Treasure Report presented by Pat. Motion made for approval by Jean A. and seconded by Nancy. Passed with full approval.

Record Retention policy. – (Jane/Nan/Pat) Pat needs to keep 4 years of the bank records, and 7 year for other items will be in write up that records retention policy group noted today. Permanent records (no end to retention period) are audit reports, end of year financials, insurance policies, bylaws, 1 per year of old membership books, legal docs, articles of incorporation, executive board meeting minutes from time of incorporation.

Getting rid of bank slips/expenses and report from 4 years and older. Motion to approve was made by Diane Tillotson made motion and seconded by Debbie Mosley. Voted and Approved by all.

Any other old business – none

New Business –

Audit – Pat noted that the records were given to Gail and Germaine. Moved to next month.

Community Quilters space (Darcy) – The building is going up for sale and we will need to be out by midsummer. Options...Nan suggested Aquarium village might be an option. Several suggested we will need to

bite the bullet rent a space. Lindanne will begin now looking for a will new permanent location. Lindanne is going to check out a place in Seatown and Aquarium village.

Jean Amundson made a motion to formally set a date to move on start move in May and be done by June 6th from Linda's location to Tamara's garage for storage. Items will be moved out of Tamara's garage by end of December 2024. Second Jane Szabo.

Key's on current site need to only be 2 and Lindanne and only one other until we are out in June.

Make a blog notice to turn in keys for the Linda's Place in Waldport that are out there to Lindanne. And request for totes to borrow for move.

Committee Reports

Audit (March) – No update.

BOM – No update.

Budget/Finance – Pat Laub - nothing new.

Challenge – Diane Tillotson – 33 signed up nothing else new. Letter will be going out soon.

Mtg Logistics – ZOOM – Nan Scott – experienced with zoom and an iPad. Nan will find substitute for May meeting.

Setup – Velma Freudenthal – working on sound issues.

Hospitality –nothing

Comm. Quilters – Lindanne Perdue – General notes from the workshop. 15 pillowcases, 20 blankets, 40 pillows. Tied 2 quilts. Could probably use another one in the fall. Tying quilts at the retreat will be an assistance. 19 attendees. Maybe repeat the presentations from this month's general meeting once a year. Jean A will get an article in the paper if Lindanne will do an accumulated write up about Community Quilts efforts.

Documentation – JoAnne Sedlacek – no real updates. Upcoming documentation about a week away.

Finishing School – Paulette Stenberg – next week 10a at the Carriage House. No Finishing school in April. Her co-chair will get the blog the dates of future meetings.

Fundraising – Chris Benedetti – nothing at this time.

Publicity (written) – Jean Amundson – want to do an article about April meeting and workshop.

Membership – no updates

Merchandising – no updates

Programs/Workshops – Pamela Potter/Lynn Moody – Guild members are enjoying the programs and workshops. Trunk show is the next meeting subject, and the next day is workshop. Currently 13 people signed up for the next workshop. Looking at different things to plan next year's meetings.

Communication

Blog – Nancy Nash

Photography - Rose Shaw

Website – Linda Patrick – Need to add an article about feature quilter for the quilt show. Get a picture from the literacy program with pillows. A thanks to Linda for getting up everything updated.

Quilt Show Co-Chair – Jane Szabo/Jan McQueen – Registration is open. Meeting this afternoon.

2024 Raffle Quilt Sales – Marianne Geiger – I'm learning. Online is a misnomer. Sales at past meeting began and Sales will continue at next meeting.

Quilter's Surprise – Jan McQueen/Debbie Mosley – nothing new, but glad Jan is back.

Retreat – Gail Chipman/Viki West – nothing new except letter being mailed soon.

Veteran's Project – Cheryl Kramer/Rose Shaw – met yesterday 10 members and a good productive day. April 17th.

Information – Announcements

April General meeting – April 11, 2024

April Exec. Board Mtg – April 18, 2024

Community Quilters – April 4, 2024, 10a-2pm @ Lee Palmer's office in Waldport.

Popstar Workshop – April 12, 2024, 9a-4p @ Atonement Lutheran Church

Veteran's Workday – April 17, 2024, 9:30a-3:30p @ Siletz Grange – presentation @ 2p

Finishing School – March 28, 2024, 9:30a-3:30p @ Carriage House Documentation -

Motion to adjourn made by Nan, Rose seconded. Meeting adjourned at 11:14a.

Respectfully submitted,

Tamara Craig, Secretary