



## Oregon Coastal Quilters Guild

### Executive Board Meeting

**September 18, 2025**

Members Present: Janet Sylvester, Barbara Kinzel, Patti Stephens, Penni Meyer, Viki West, Laurie Downing, Jane Szabo, Nancy Hoover, Joy Johnson, Pamela Potter, Lynn Moody, Ann Brakob, Pat Laub, Rose Shaw, JoAnne Sedlack, Chris Beneddetti Tamara Craig

Meeting Quorum = 16 in attendance which meets quorum requirements of a minimum of 12.

Meeting Called to order at 10:03a by Viki West.

Pat Laub and Janet Sylvester has a proposal for the budget that if you don't have changes we bring last year's forward.

**Old business** – none

#### **New Business** –

Budgetary discussion: Only thing that was a budget item was the \$700 to the Museum be a separate line item. The Museum is still storing the documentation books, and we will be going forward using the Maritime Museum next year for our documentation sessions.

Community quilts chair asked to raise next year's budget by 500.00

Jane makes a move to make a line item for the donation to St Luke's by the Sea and Joy seconds the motion for Community Quilts use of space and storage. Voted and approved

Jane Szabo makes a motion to move the President's Quilt budget from the Block of the month budget to the line item under Administration Expenses of Officers Supplies line item for Penni Seconds motion. Voted and approved. 300.00 will be added to 2026 expenses.

Cross Training needed for each officer and committee chair positions that we have coverage in the event you are unavailable. As a first step each officer and committee chair needs to put together a detailed set of instructions/responsibilities for that specific position. Send this write-up to Viki before the October general meeting.

Please be courteous to one another everyone here is a volunteer giving of their time and sometimes we don't know what else is going on in their lives.

Barbara is leading nominating committee for the upcoming year.

### **Committee Reports**

**BOM** – Joy Johnson – out of town looking for volunteer to collect September blocks and handing out next month's block. Viki offered to help with that effort.

**Budget/Finance** – Pat Laub – covered in budgetary discussion

**Challenge** – Darcy de la Rosa – not in attendance. No ideas beyond the one presented at meeting by Darcy that focused on the 250<sup>th</sup> celebration of our country.

**Comm. Quilters** – Nancy Hoover – Working up what is done by which group of people (i.e. quilts, headstart quilts, pillows, pillowcases, walker caddies, etc.) and where things go within the Community Quilters prevue. Tamara clarified that for the hospital pillows for Newport are typically done by Diane Merys/Barb Martin and I give them an update when we need the supplies replenished at the hospital as an auxiliary volunteer.

Nancy noted she is looking to do a survey in either or both November and December – with questions of where would members like to participate and where to focus our donation efforts.

### **Communications**

**Blog** – Nancy Nash – not in attendance

**Webpage** – Ann Brakob – Nancy Hoover was nice to volunteer some time and expertise to help make some changes to the menus to the website. This is just the first phase of the effort for the website. Patti noted

the address for the blog needs to update (this needs to be done by Nancy Nash)

**Documentation** – Joanne Sedlacek – We will be meeting at Maritime Museum next month for a documentation session. Sat Oct 11 9:30-3:30. Will be in a newly remodeled room. And will be working on dates for next year.

### **Meeting Logistics**

**Zoom** – Darcy de la Rosa –not in attendance

**Set-up** – Jennette Buss – not in attendance

**Hospitality** – Laurie Downing – everything is going well. Cheryl is my backup, and she is doing really an awesome job

**Membership** – Patti Stephens – 186 current members

**Merchandising** – Penni Meyers – Just placed an order for some new t-shirts long and short sleeve. Purples and pinks/

**Programs/Workshops** – Pamela Potter/Lynn Moody – need some more students for our October class. Heard our bowl class was fun. We are doing well and filling in our schedule for 2026 and looking forward to 2027 when people are not available in 2026.

Person coming up from California that will be a speaker and will be covering their hotel cost.

**Publicity** (written) – Jane Szabo – nothing new.

**Quilter's Surprise** –Debbie Mosley – not in attendance

**2026 Raffle Quilt** – Tamara Craig – Hoping at this time to have it completed by end of October, if not sooner.

**Veteran's Project** – Rose Shaw – 16 in attendance at the sew in at the Grange in Siletz yesterday. We had planned to do 9 presentations but only did 7 quilts yesterday to veterans with only one bring a family member along. Since conception to date we have presented around 679 quilts.

**Retreat 2026** – The dates are set for April 21- 24 at Aldersgate. The cost is \$375 for inside room, \$245 for RV. Reservations begin in October through

January but will not note as a true reservation without a completed registration form that can be found on the website under Events/Retreat.

Pamela has brought a proposal that September meetings are moved to a daytime meeting. The discussion was that this could cause an issue for the working members and would require a full policy change. And discussions in the past have cost us to lose members. However, as the policy is written that times can change for special circumstances it was noted that the September evening meeting would start a ½ hour earlier to accommodate the chances of less light for member drive home.

It was decided going forward that September meetings will start at 5:00p for table walk and 5:30 for meeting.

Under policies section Meetings the verbiage needs the correction as follow: Beginning October 2015 the Guild will have 6 day and 6 night meetings. Day meetings will be in October, November, December, January, February, March, and night meetings will be in April, May, June, July, August and September. State time for day meetings will be 12:30 and 5:30 for night meetings except for September which will be 5:00. *Day/night meetings and times may be changed during special circumstances such as the recent Covid pandemic. Advance notice will be given to the general membership.*

Laurie Downing made a motion to adjourn, and Patti Stephens seconded the motion.

### **Information – Announcements**

October General Mtg – 10/09/2025 @ 12:30pm Atonement Lutheran Church Newport

October Executive Board Mtg. – 10/16/2025 @ 10:00am Zoom

Respectfully submitted,

Tamara Craig, Secretary