



Oregon Coastal Quilters Guild

Executive Board Meeting

October 16, 2025

Members Present: Janet Sylvester, Barbara Kinzel, Darcy de la Rosa, Viki West, Patti Stephens, Penni Meyer, Gail Chipman, Laurie Downing, JoAnne Sedlacek, Jennette Buss, Pamela Potter, Nancy Hoover, Tamara Craig

Meeting Quorum = 13 in attendance which meets quorum requirements of a minimum of 12.

Meeting Called to order at 10:01a by Viki West.

Barbara Kinzel made motion to approve September minutes. Gail Chipman seconded the motion. Voted and approved.

Janet Sylvester is covering for Pat Laub. There were some small changes that were typos in the budget that have been corrected. Our budget for 2025 was around \$77K the 2026 budget is around \$85K total.

Old business – none

New Business –

Discussion over the fact that in the directory where Community Quilters (CQ) will be paid back costs based on Walmart price for batting when receiving a completed reimbursement form along with the finished quilt. This has started costing the CQ budget dramatically. We are short for funds and have needed to buy additional items like shelving for the storage area of CQ supplies.

Darcy de la Rosa made a motion to move \$700 from general fund to Community Quilt funds to cover short fall for the remainder of the year. Barbara Kinzel seconded the motion. Voted and approved.

To address the officers and committee chair responsibilities better without going through the legal process we are going to add this to the policies portion. Everyone needs to provide this data for their committee or officer position for the November meeting so the changes can be incorporated before next year's book.

We will be presenting the 2026 budget at the November meeting for guild approval.

Committee Reports

BOM – Joy Johnson – not in attendance

Budget/Finance – Janet Sylvester – (see items in new business)

Challenge – Darcy de la Rosa – between 13 or 15 have already signed up so the Challenge is being seen positive.

Comm. Quilters – Nancy Hoover – a bunch have jumped on the chemo bags. Still going to do a survey with my committee assistances.

Communications

Blog – Nancy Nash – Not in attendance

Webpage – Ann Brakob – Not in attendance

Documentation – Joanne Sedlacek – Just had our last documentation on last Saturday. Documented 18 quilts and 1 inherited set of blocks. New space at the Maritime Museum. We are going to work on how to do things going forward in that space. Going to only plan 3 sessions next year.

Meeting Logistics

ZOOM – Darcy de la Rosa – The closet downstairs at the church the guild would get three shelves only. We have over extended and need to be cleaned up.

Set-up – Jennette Buss – nothing new

Hospitality – Laurie Downing – Things are smoothing out for having birthday month persons bringing treats. I have Cheryl Krammer as my backup. Discussion about where the budget for the Christmas program table decorations. Barbara Kinzel made motion to give Hospitality budget

\$100 for Table decorations in December. Tamara Craig seconded the motion. Voted and passed

Membership – Patti Stephens – 188 current members. We had one new member at the September Meeting.

Merchandising – Penni Meyers – I received some new products. Only bought one of each size which will require a member to order the product for a later date receive. Putting some of the items on sale

Programs/Workshops – Pamela Potter/Lynn Moody – We had a wonderful workshop, Peggy Galbrich. We have our programs in the slots for next year and getting the contracts out to those doing programs/workshops.

Publicity (written) – Jane Szabo – not in attendance

Quilter's Surprise –Debbie Mosley – not in attendance

2026 Raffle Quilt – Tamara Craig – Got two bids for the quilting of the quilt and will be going with the lower bid. Will be reaching out to the that bidder to start the process.

Veteran's Project – Rose Shaw – Good day for our workday but we were short staffed. Sent out 4 to be quilted. Got a new batch of batting. We will have 9 at the November meeting for presentation.

Barb Kinzel made a motion to adjourn, and Patti Stephens seconded the motion. Adjourned at 11:09 am

Information – Announcements

Community Quilters – 11/6/2025 @ 10am – 3pm St Lukes by the Sea in Waldport

November General Mtg – 11/13/2025 @ 12:30pm Atonement Lutheran Church Newport

November Executive Board Mtg. – 11/20/2025 @ 10:00am Zoom

Respectfully submitted,

Tamara Craig, Secretary